

# Village of Cass City

6506 Main St. PO Box 123, Cass City, MI 48726  
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 Email: ccvillage@casscity.org  
 Office Hours 8:00am to 4:30pm M-F

INTERNAL USE ONLY

Date Received:

To be considered for an economic development incentive within the Village of Cass City, applicants must return a completed form and required attachments to the Village offices. If found to be eligible for an incentive, applicants must appear at a public meeting to present the project and receive questions. If approved, applicants must abide by all requirements outlined in the Village's Development Incentives Policy. For assistance in completing this application, or for any related questions, please contact the Village Manager.

**APPLICATION MUST BE COMPLETE - INCOMPLETE APPLICATIONS NOT ACCEPTED**

## 1. CONTACT INFORMATION

Applicant (Business):			
Project Contact Name:		Mailing Address:	
City/Village:	Twp:	County:	Zip Code:
Phone:		Fax:	

## 2. PROJECT LOCATION

Address:			Property Code:
City/Village:	Township:	County:	Zip Code:
Between:		And:	
Is the project located within an existing abatement district?			<input type="checkbox"/> YES <input type="checkbox"/> NO

## 3. TYPE OF ABATEMENT/INCENTIVE REQUESTED

**Tax Abatements:**

- Industrial Facilities Exemption (PA 198 of 1974)
- Commercial Facilities Exemption (PA 255 of 1978)

**Local Incentives:**

- Development Fee Reduction/Waiver
- Water/Sewer Connection Fee Reduction/Waiver

Requested Tax Abatement and Incentives Amount(s):

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## 4. PROJECT DESCRIPTION

Include a description of the business, including the type of business, products/services manufactured or provided, size of the proposed structure, and proposed activity of the project site. Attach additional materials and plans as necessary.

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DEVELOPMENT INCENTIVE APPLICATION

**5. ESTIMATED PROJECT COSTS**

- 1. Land Improvements: \$ \_\_\_\_\_ Description: \_\_\_\_\_
- 2. Building improvements: \_\_\_\_\_ sq. ft \$ \_\_\_\_\_ Description: \_\_\_\_\_
- 3. Machinery & Equipment: \$ \_\_\_\_\_ Description: \_\_\_\_\_
- 4. Furniture & Fixtures: \$ \_\_\_\_\_ Description: \_\_\_\_\_
- 5. Total Cost of Project: \$ \_\_\_\_\_

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**6. ESTIMATED PROJECT TIMELINE (IF APPLICABLE)**

Building: \_\_\_\_\_ Equipment Installation: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Start Date: \_\_\_\_\_  
Completion Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

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**7. WORKFORCE IMPACT**

- 1. How many employees are currently employed by the applicant within the Village?  
\_\_\_\_\_ Full Time & \_\_\_\_\_ Part Time
- 2. How many new employees are estimated after project completion?  
\_\_\_\_\_ Full Time & \_\_\_\_\_ Part Time
- 3. How many of the new employees are estimated to be filled by Cass City residents?  
\_\_\_\_\_ Full Time & \_\_\_\_\_ Part Time
- 4. Upon project completion, how many of the new positions will be:  
Management/Professional: \_\_\_\_\_ Wage Level \$ \_\_\_\_\_ per \_\_\_\_\_  
Skilled: \_\_\_\_\_ Wage Level \$ \_\_\_\_\_ per \_\_\_\_\_  
Semi-Skilled: \_\_\_\_\_ Wage Level \$ \_\_\_\_\_ per \_\_\_\_\_  
Un-Skilled: \_\_\_\_\_ Wage Level \$ \_\_\_\_\_ per \_\_\_\_\_  
Average of All Positions: \_\_\_\_\_ Wage Level \$ \_\_\_\_\_ per \_\_\_\_\_

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**8. ATTACHMENTS**

- Additional Description for Part 4
- Project Proforma and Applicable Project Financials
- State of Michigan Forms for Tax Abatement (if applicable)
- Letter Requesting the Establishment of an Abatement District (if applicable)

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**9. SIGNATURE OF APPLICANT**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_